



**INTERNATIONAL MARKETING GROUP (IMG) INSURANCE BROKERS CORP.**

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**INTER-OFFICE MEMORANDUM**

TO : **ALL BOARD OF DIRECTORS AND SENIOR OFFICERS**  
DATE : November 12, 2019  
SUBJECT : Review of the company's **CODE OF BUSINESS ETHICS**

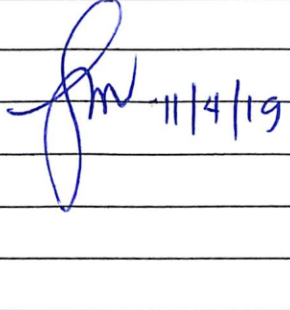
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Please be advised that a review activity will be conducted by the Training and Development Department aimed at familiarizing all Board of Directors and Senior Officers with the company's CODE OF BUSINESS ETHICS and its guiding principles.

Kindly confirm your schedule, copy of the manual and other details, which has been sent to your respective emails two (2) days before your scheduled activity.

Please be guided accordingly.

  
**CRISTINA M. ARIAS**  
Head-Personnel Department

INTERNATIONAL MARKETING GROUP (IMG)	RECEIVED BY
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Received by Admin/Staff  
 Nov 4, 2019