



MEMORANDUM

DATE: NOVEMBER 30, 2022
TO: **NEW EMPLOYEES**
FROM: HUMAN RESOURCE DEPARTMENT
RE: **SCHEDULE OF ORIENTATION FOR NEW EMPLOYEES**
CODE OF CORPORATE GOVERNANCE and CODE OF ETHICS

Please be advised that an orientation activity for our new employees on “Risk Management and Corporate Governance” **will be conducted on December 2, 2022** by the Training and Development Department. This aims to let them be familiarized with the company’s Risk Management and Corporate Governance protocols.

For your information and guidance.


VERONICA HALING
Supervisor, Human Resource Department

INTERNATIONAL MARKETING GROUP**2022****JULY**

NO	NAME	DATE HIRED
1	INGGO, JOAN MAE SEBASTIAN	4-Jul-22
2	PARCON, MA. ELLEN VELASCO	11-Jul-22
3	BASAS, ABEL JACOB GATCHALIAN	18-Jul-22

AUGUST

NO	NAME	DATE HIRED
1	CARINO, GERALD MONDERO	01-Aug-22
2	MARQUEZ, MA. FE ARCHAMEL ABAD	04-Aug-22
3	AGOTE, CAMILLE QUIDING	16-Aug-22
4	MANAHAN, CATHERINE RAMOS	23-Aug-22
5	TADURAN, BIANCA LOUISE LEE	24-Aug-22
6	DELA CRUZ, ROXANNE MAE DOMINGO	30-Aug-22

SEPTEMBER

NO	NAME	DATE HIRED
1	TUTING, MARY ANN NIDRODA	01-Sep-22
2	ANDUCAL, RALPH GABRIEL PUERTO	19-Sep-22
3	MONTE, ANTONY DAVE ABRACA	23-Sep-22
4	SOLCORITES, REGINA GRACE TRESTIZA	19-Sep-23

OCTOBER

NO	NAME	DATE HIRED
1	LIM, MA. CECILIA JURADO	17-Oct-22
2	GANTE, HAZEL MALLARI	24-Oct-22

NOVEMBER

NO	NAME	DATE HIRED
1	BULANON, JUSTINE JOY HAJAN	16-Nov-22
	LLANETA, JAN HARRY MENDOZA	18-Nov-22 *