



INTERNATIONAL MARKETING GROUP (IMG) INSURANCE BROKERS CORP.

INTER-OFFICE EMPLOYEES

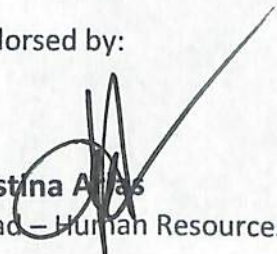
To : ALL NEW EMPLOYEES
Date : August 06, 2021
Subject : Orientation for New Employees

Please be advised that an orientation activity will be conducted by the Training and Development Department aimed at familiarizing new employees with the company's CODE OF CORPORATE GOVERNANCE and CODE OF ETHICS and its principles.

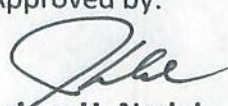
Kindly refer to the attached sheet for the schedule of your orientation. The corresponding zoom link shall be sent to your respective emails one (1) day before your scheduled orientation activity.

Please be guided accordingly.

Endorsed by:


Cristina Alas
Head – Human Resources Department

Approved by:


Jaime H. Nadal
AVP – Training and Development Dept.

INTERNATIONAL MARKETING GROUP

2021

JANUARY

NO	NAME	DATE HIRED	DATE OF ORIENTATION	DATE RECEIVED	SIGNATURE
1	TYMICO, MARY JOY CAPILI	06-Jan-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
2	NECESSARIO, ROCHELLE	06-Jan-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
3	EVANGELIO, CATHERINE MAY FANER	15-Jan-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
4	DAMIAN, GIAN POCHOLO GARCIA	20-Jan-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>

FEBRUARY

NO	NAME	DATE HIRED	DATE OF ORIENTATION	DATE RECEIVED	SIGNATURE
1	ABDON, MABEL CARINGAL	01-Feb-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
2	VERGARA, JHEA PADILLA	01-Feb-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
3	LAMBINO, HEIDI MAGLAYA	01-Feb-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
4	TUCAY, RUVIE JOYCE SABUYA	01-Feb-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
5	TRINIDAD, QUEEN ROSE BALBARAIS	15-Feb-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>

MARCH

NO	NAME	DATE HIRED	DATE OF ORIENTATION	DATE RECEIVED	SIGNATURE
1	MANALILI, ADELIN GARCIA	17-Mar-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
2	FERINO, PATRICIA GAYLE MUJARES	18-Mar-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
3	GONZALES, GRACE VIEJO	29-Mar-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>

APRIL

NO	NAME	DATE HIRED	DATE OF ORIENTATION	DATE RECEIVED	SIGNATURE
1	TIANGCO, ARIANE GARING	5-Apr-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
2	MONTER, MA. ISABEL MASANGA	12-Apr-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
3	AYENG JR., ELIZALDE SILVA	12-Apr-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
4	SOBREVEGA, ANA MAUREEN RIGUER	12-Apr-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
5	BALAGOSA, JESEL ADANZA	23-Apr-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>

MAY

NO	NAME	DATE HIRED	DATE OF ORIENTATION	DATE RECEIVED	SIGNATURE
1	ESPELIMBERGO, JAYSON BALBON	10-May-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
2	CALAGUI, EMIE IDA	17-May-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>
3	GEMARINO, JOHN KENNETH MODRIGO	26-May-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>

JUNE

NO	NAME	DATE HIRED	DATE OF ORIENTATION	DATE RECEIVED	SIGNATURE
1	PELICANO, MA. LADY-ANN	22-Jun-21	AUGUST 20,2021	AUGUST 19,2021	<i>[Signature]</i>

PREPARED BY: HR